

Sr.No.

Signature of Receipt Clerk _____

KURUKSHETRA UNIVERSITY, KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
("A" Grade, NAAC Accredited)

Roll No. (to be allotted by the office)

EXAMINATION FORM (Private /Ex-Student) Annual/Supplementary/Semester Examinations (Four Pages)
Important Note: Incomplete Admission Form will be rejected

POST-GRADUATE CLASSES

For Annual Exam/Semester System (Tick here), For Supplementary Exam Only (Tick here)

	For Accounts Branch Only	OBC K.U.K/PNB Branch
	Amount Rs.	Amount Rs.
	Receipt No.	OBC Scroll No/M.No.
	Dated	Dated

Space for affixing an
attested Photograph
of the candidate

Signature of the Candidate

Form Deposit No. Date (To be assigned by the Office)

TO BE FILLED IN BY THE CANDIDATE NEATLY AND LEGIBLY IN HIS/HER OWN HANDWRITING. ATTESTED PHOTOCOPY OF DMC OF LAST LOWER EXAM AND COMPUTER FORM MUST BE ATTACHED. INCOMPLETE ADMISSION FORM WILL BE REJECTED.

1. Registration No. (Kurukshetra University)

2. Examination for which appearing: Class Annual or Semester System

WRITE THE CORRECT NAME OF THE CLASS IN WHICH YOU HAVE TO APPEAR OTHERWISE YOUR EXAM. FORM WILL BE REJECTED.

Annual/Supplementary Month of Exam Year

Appearing for (Improvement / Full papers / Additional / Re-appear)

Imp. Note: Name & Particulars must be the same as have been shown in the certificate of 10+2 Exam or in Regn. Card.

3. Name in English (Capital Letters)

In Hindi

4. Father's Name in English (Capital Letters)

In Hindi

5. Mother's Name

Mother's Name in Hindi

6. Male / Female Rural / Urban

7. Category to which you belong (General / Scheduled Caste / ST / BC / Physically Handicapped)

8. State to which you belong

9. Capacity for appearing Privately

(Woman / SC / ST / Permanent Physically Handicapped / Serving Military Personnel/
Ex-Defence Service Personnel (belonging to Haryana State only) / K.U. employee, Already M.A./M.Sc. / M.Com. / M.P.Ed. from K.U. / Ex-student)

10. **Choice of Centre : (Centre must be out of the list mentioned in the enclosed Instructions)**

1st Choice.....2nd Choice.....

11. State particulars of Previous Examination(s) on the basis of which applying for the present examination and Proof must be attached. The Re-appear students must fill up the columns for each availed chance.

Examination	Year/ Session	Roll No.	Board/ University	Subjects	Marks Obtained	Max. Marks	Result

Imp. Note: (After filling the form in his/her own handwriting the candidate must retain photocopy for own record)

12. Subjects / papers in which appearing : Particular option be mentioned where the paper(s) having options
- (i) (ii)
 (iii) (iv)
 (v) (vi)
 (vii) (viii)
13. Medium for answering other than language paper
14. Correspondence Address: Permanent Address

 Tel. No/Mob. No..... Tel. No/Mob. No.....
15. Indicate if blind or deaf or permanently disabled from writing with his /her hands
16. Have you applied for re-evaluation? Yes/No..... Roll No. Class..... Session.....
 If 'yes' indicate date of Revised Result & Revised Marks
17. Whether appearing simultaneously in lower examination: Yes/No
- Name of Exam Subject
- University/Board
18. If the applicant was ever disqualified or any enquiry is pending against him/her in an Unfair Means Case, this fact should clearly be stated with full particulars:
 Name of the Examination..... Year/Session.....
 Roll.No University/Board Period of Disqualification
19. For Improvement Candidates only
- | | <u>Class</u> | <u>Session</u> | <u>Roll No.</u> | <u>Result</u> |
|--|--------------|----------------|-----------------|---------------|
| (i) Session & Roll No. for passing final Examination | _____ | _____ | _____ | _____ |
| (ii) Chances availed | _____ | _____ | _____ | _____ |
| | _____ | _____ | _____ | _____ |
20. Please write one sentence in Hindi/English each for specimen
 In Hindi.....
 In English

Declaration:

I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein. I am eligible for the Examination as per rules and regulations of the university. I have consulted Syllabus, Scheme, Eligibility conditions and have gone through general rules/ instructions of Kurukshetra University, Kurukshetra, before filling it.

Dated.....

SIGNATURE OF THE CANDIDATE

ATTESTATION

- (i) Certified that I have passed the Examination of _____ under Roll No. _____ in Annual / Supplementary Examination which is a qualifying lower Examination for appearing in the examination of _____ to be held in Annual/Supplementary Examination.
- (ii) I am eligible to appear in the examination of _____ in the capacity of Ex-student/woman/ SC/ST/Handicapped/Defense Personal of Haryana with date of joining. (Tick, whichever is applicable).
- (iii) Certified that I was a regular student of _____ College/Directorate of Distance Education, KUK during the session _____ to _____.

Dated:_____

Full Signature of the Candidate

_____ bears a good moral character and has signed this form in my presence. Particulars of the Candidate and his/her photo are correct.

Dated:_____

**Signature of attesting authority
With office seal**

For Office use only

Not Eligible due to.....

Discrepancy in the admission form

Clerk Assistant Superintendent

AR/DR

1.
 2.
 3.

NOTE : Candidate is required to attach two self addressed envelopes of size 9x4 inches with Exam. Form.

FOR CENTRE SUPERINTENDENT

Kurukshetra University, Kurukshetra
(Established by the State Legislature Act XII of 1956)
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Roll No.-cum-Admit Card
Post-Graduate Examination
To be filled in by the Candidate

Class: _____

Subject: _____

Annual /
Semester System _____

May/June/Dec. _____

Ticket Size
attested
Photograph

Roll No. _____
(Assigned by the office)

Regn. No. _____

Name _____

Father's Name : Sh. _____

Centre of Exam. _____

Signature of Candidate _____

Controller of Exams.

FOR STUDENT

Kurukshetra University, Kurukshetra
(Established by the State Legislature Act XII of 1956)
("A" Grade, NAAC Accredited)

Roll No.-cum- Admit Card
Post-Graduate Examination
To be filled in by the Candidate

Class: _____

Subject: _____

Annual /
Semester System _____

May/June/Dec. _____

Ticket Size
attested
Photograph

Roll No. _____
(Assigned by the office)

Regn. No. _____

Name _____

Father's Name : Sh. _____

Centre of Exam. _____

Signature of Candidate _____

Controller of Exams.

This slip is to be preserved by the candidate and
show on demand on any day of the examination.

Important: Mobile Phone/Pager etc. in the
Examination Centre is strictly
Prohibited.

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Examination Centre is strictly
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.....
Full Address for dispatch of Roll No./D.M.C. :-

.....
Full Address for dispatch of Roll No./D.M.C. :-

Pin _____

Pin _____

Tel./Mobile No. _____

Tel./Mobile No. _____

KURUKSHETRA UNIVERSITY, KURUKSHETRA
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(This form duly filled in by the candidate in his/her own handwriting must be attached with the examination form)

Roll No. (to be allotted by the office)

Computer Form

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1. Examination for which appearing (Class) Annual / Semester System.....
Session: May/June/Dec 20.....
(i) Full papers/ Improvement/Addl.Paper /Re-appear
(ii) Category: Regular/Private/Correspondence.....

2. K.U.K. Registration No.....

3. Name in English.....
(Capital Letters)
Name in Hindi

4. Father's Name
(In English) (Capital Letters)
Name in Hindi.....

5. Mother's Name
(In English) (Capital Letters)
Mother's Name in Hindi

6. Male/Female..... Rural/Urban.....

7. Category to which you belong (General/SC/ST/BC/P.H.)

8. State to which you belong

9. Choice of Centre (i) (ii)

10. Particulars of Previous Examination(s) passed

Name of Class	Year	Session	Roll No.	Result (Marks Obtained)	University/ Board	Subjects

11. Subject offered (alongwith options of Elective papers)

- (1)(Option.....) (2)(Option.....)
(3)(Option.....) (4)(Option.....)
(5)(Option.....) (6)(Option.....)

12. Correspondence Address:.....
.....

13. Fee Detail: B.D./OBC Scroll/Univ. Receipt No. Dated.....

Declaration:

I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein.

Date:.....

Signature of the Applicant

Unattested Photo be pasted here
Signature of Candidate

DIRECTIONS AND GUIDANCE FOR PRIVATE CANDIDATES
Important Instructions (Read carefully before filling the examination form)

I. LAST DATE FOR RECEIPT OF EXAMINATION ADMISSION FORM AND FEE IN THE UNIVERSITY OFFICE EXCEPT MEDICAL & ENGINEERING COURSES W.E.F SESSION 2010-11

Session	Examinations	Without Late Fee	With Late fee of ` 500	With Late fee of ` 1000
Annual	UG (Regular & CC)	December, 11	December, 20	December, 31
Annual	UG (Private & Ex-Student)	November, 21	December, 10	December, 20
Supplementary	UG (Pvt., Ex-Student & Regular)	August, 16	August, 25	September, 10
Annual	PG (Regular, Private/ Ex-student & CC)	December, 11	December, 31	January, 15
Supplementary	PG (Pvt., Regular & Ex- Student)	September, 30	October, 10	October, 20
SEMESTER SYSTEM				
Odd Semester	UG, PG (Regular, Ex-student & Pvt.)	September, 15	September, 30	October, 15
Even Semester	UG, PG (Regular, Ex-student & Pvt.)	February, 15	February, 28	March, 10

Note : No admission form will be accepted after the last date with late fee of ` 1000/-

IMPORTANT INSTRUCTIONS:

Note: 1 Continuation fee ` 100/- will be charged only once during one academic year.

Note: 2 A fine of ` 500/- (Rupees five hundred only) shall be charged from the candidates who are Defaulter of actual examination fee by less than 20%. If the fee due is more than 20% a fine of ` 1000/- (One thousand only) shall be charged.

III. PROVISIONAL LIST OF CENTRES OF ANNUAL & SUPPLEMENTARY EXAMINATIONS

For PG Exam. (for Annual & Supplementary Exams): Ambala Cantt., Ambala City, Kaithal, Hisar, Jind, Sirsa, Kurukshetra, Shahbad (M) , Karnal, Panipat & Yamuna Nagar. The centres are provisional.

For Supplementary Examinations: Ambala Cantt, Ambala City, Kaithal, Kalka, Karnal, Kurukshetra, Panipat, Yamuna Nagar, Jind, Hisar, Hansi, Fatehabad, Sirsa.

University reserves the right to create or abolish any centre(s) at any stage.

IV. The candidates desirous of appearing privately under the ordinance for private candidate of Kurukshetra University, Kurukshetra in various Under-Graduate/Post Graduate examinations will submit their examination forms complete in all respects. They will deposit the required examination fee at any of the C.B.S. authorised branch of Punjab national Bank and will attach original receipt thereof with the examination form. The compartmental/re-appear candidates who are regular students of higher classes shall submit their examination forms through the college/Department concerned.

DIRECTIONS AND GUIDANCE FOR PRIVATE CANDIDATES

For M.A./M.Sc./M.Com./M.Ed. (Annual System) and Diploma/Certificate Course Examination
(Read carefully and to be preserved by the candidate)

I. LAST DATE FOR RECEIPT OF EXAMINATION ADMISSION FORM AND FEE IN THE UNIVERSITY OFFICE.**Important Notes :****Postgraduate Courses**

II. The student should read very carefully the following note before depositing the Fees. Students who are appearing as a fresh and enrolled 1st time in this University will pay the fees given in the prescribed column for fresh candidates.

Migration Fees : ` 200/- The last date of submission of Migration Certificate in the University is 21st December and after that late fee of ` 200/- will be charged. Late fee will not be charged if the admission form is received with late fee of ` 500/- or ` 1000/-. The candidate will not be allowed to appear in the examination if he/she does not submit the Migration Certificate upto 28th February. But in exceptional cases, where the Vice-Chancellor is satisfied, the candidate can appear in the Examination if he/she furnishes an affidavit with late of ` 400/- duly verified by the first class Magistrate that he/she is not appearing in any other Exam. Simultaneously. But if he/she fails to submit the Migration Certificate upto the time of declaration of result his/her candidature will be cancelled. But even if the candidate submits the Migration Certificate within one year from the date of declaration of result with fee of ` 1000/- per year & Maximum of ` 5000/- his/her result can be revived.

Use of Ink : Candidate must use only Blue /Black Ink.

Mode of Payment : Through Bank Draft, preferably drawn on State Bank of India or Fee can be deposited in any CBS Branch of PNB in India, IPOs in favour of Registrar, Kurukshetra University, Kurukshetra-136 119.

III. PROVISIONAL LIST OF CENTRES OF ANNUAL EXAMINATIONS

Ambala Cantt., Ambala City, Kaithal, Karnal, Kurukshetra, Panipat, Yamuna Nagar, Jind, Hisar, Fatehabad, Sirsa, Shahbad (M) and Narwana.

The above centers are provisional. University reserves the right to create or abolish any centre(s) at any stage.

Examination Admission Forms can be had from the Manager, Printing and Publications, K.U. Kurukshetra on payment of ` 10/- (in cash) at the counter and ` 20/- by post and ` 45/- if required by Registered Post, or can be downloaded by the Internet.

Every candidate shall be examined according to the scheme of examinations and syllabus as approved by the Academic Council from time to time. A candidate who fails in an examination or having been eligible fails to appear in an examination shall unless approved otherwise by the Academic Council taking the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

IV. GENERAL INSTRUCTIONS :

1. Examination Fees once paid is neither refundable nor creditable to the candidates account for any subsequent examination, even if the admission form is not submitted or the candidate is unable to take the examination.
2. Candidate seeking admission in an examination on the basis of lower examination passed from other than Kurukshetra University, Kurukshetra should send the original Certificate of the examination. Photostat copy is not acceptable. The Original Migration Certificate from other University/Board may also be attached with the Admission form.
3. All candidates (Men & Women) must affix with gum one copy of the Photograph (size 3 x 2) on page 1 of the admission form and two copies on the Roll No.-cum-Admit Card at the space provided for the purpose, duly attested by the same officer who attested the admission form and one photograph on Computer Form (Unattested).
4. Application for change of Paper and/OR Centre OR any other entry in the form after its submission, will be considered only if received one month before the commencement of Annual Examinations and 15 days in case of Supplementary Examination alongwith the prescribed fee of ` 100/- for change of subject and ` 250/-

for change of centre. Until and unless the candidates get written permission for change in paper/centre he/she shall not be allowed to appear in that paper/centre.

5. In all correspondence including telegrams with the University Office till the receipt of Roll No. the candidate must give his/her name and father's name, name of examination, subject offered, centre, University Fee Receipt No. and correspondence address. After receipt of Roll No., name of examination and the Roll No. allotted by the Kurukshetra University be quoted without these particulars, no replay may be expected.
6. In case a candidate does not receive his/her Roll No., 10 days prior to the commence of the Examination, he/she should contact the University/Officer on working day for this purpose. Though he/she can appear in one paper by depositing ` 50/- with the Centre Superintendent. If admission form has been submitted by him/her and he/she is otherwise eligible if not eligible his/her previous or same examination Roll No. will not be sent and fee will not be refundable.
7. Submit separate form for each part, i.e., previous and final if appearing in more than one part.
8. For Improvement of performance, the candidate in the first instant shall be required to intimate, all the course in which he/she would like to improve his /her performance previous and final. For this purpose a separate form alongwith admission fees for each part must be sent.

NOTE: Candidate appearing for the improvement of Division/Marks will take the examination according to the syllabus in force for the regular students of the Academic Session in which he proposes to take the examination. There is no provision for important in Diploma and Professional courses.

After declaration of main result, the candidate should contact the University immediately or within 15 days of despatch of the D.M.C. if result is declared as RL Fee/ Registration/Lower/ Pass/Result /Provisional etc., otherwise University will not be responsible if he/she is liable to pay late fees, in case the candidate fill up admission form for the same or next examination.

NAME OF THE COMPETENT AUTHORITY WHO CAN ATTEST THE ADMISSION FORM OF THE PRIVATE CANDIDATES:

- (i) Proper Authorities for attesting the admission form are as under :
 - (a) Chairperson of the University Teaching Department.
 - (b) Principal of College recognised/maintained by the Kurukshetra University OR by the Maharishi Dayanand University, Rohtak.
 - (c) A District OR Circle Education Officer.
 - (d) Head of University Library and a Central State Library in the case of whole time Library Staff.
 - (e) An Office not below the rank of an Assistant Registrar in case of the University Employee.
 - (f) A member of the Court, Executive Council or Academic Council of the Kurukshetra University.
 - (g) Such other persons as may be authorized by the Academic Council for the purpose.
 - (h) Ex-student of DCC : any Gazetted Officer.

V. ADMISSION FORM BE SENT TO :

1. Deputy Registrar/Assistant Registrar (Exams-I) for : M.A./M.Sc. in Sanskrit, Philosophy, Music, Mathematics, Physics, Chemistry, Botany, Zoology, Electronics, Bio-Chemistry, M.Tech., Geo-Physics, M.Com., M.B.A., M.B.E. and M.Tech., Computer Science Examinations; and
2. Deputy/Assistant Registrar (Exams-II) for : M.A./M.Sc. in Education, History, Linguistics, Political Science, Public Administration, Panjabi, Psychology, Physical Education, Social Work, M.Ed. (Special Education), M.Lib., and Information Science, Geography and Statistics examinations.
3. Deputy/Asstt. Registrar (Exams-III) for : M.A. in Economics, English, Sociology and Hindi.

IMPORTANT NOTES:

4. Following category of candidates to appear as private candidates:
 - (i) A woman candidate belonging to the State of Haryana even if residing outside the State of Haryana.
 - (ii) A person who has already passed in M.A/M.Sc./M.Com./M.P.Ed examination from this university and wants to appears in an examination in another subject mentioned at overleaf.
 - (iii) A permanently physically handicapped person more than 50% belonging to the State of Haryana even if residing outside the State of Haryana, to appear in the examination on the certificate of any of the following:
 - (a) Civil Surgeon of a district.
 - (b) Director/Principal or a Professor of Medical College/Institution recognized by the University.
 - (iv) Serving military Personnel belonging to the State of Haryana having not less than one year service on the last date fixed by the University for receipt of application form for private candidates without late fee/ex-Defence Service Personnel belonging to State of Haryana even if residing outside the State of Haryana.
 - (v) A whole-time employee of Kurukshetra University having not less than one-year service on the last date fixed by the University of receipt of application forms for private candidates without late fee.
5. Private M.A. is opened for : Women/Scheduled Castes (for detail, consult Ordinance) Permanently Physical Handicapped more than 50% and already M.A. passed from K.U.K. All these candidates should be Haryana Domiciled.
6. Candidate must mention/fill the column given at the 1st page. Any wrong statement/concealment of the facts may lead to cancellation of candidature without any information to him/her.
7. Re-evaluation Result will be binding upon the student even if it effect the result adversely before the commencement of the examination.
8. Two permissible chances are allowed for clearing Re-appearing and three permissible chances are for improvement within four and five years respectively. Improvement can be done all of M.A. examination.
9. It is for information of the candidate that Roll No.-cum-Admit Card will be issued provisionally and that would be subject to final confirmation of eligibility. If any candidate subsequent to the issue of Roll No. or subsequent to appearance in the examination is found to be ineligible his candidature shall be cancelled by the Controller of the Examinations.
10. Students who have cleared lower Compartment Examinations in September, is not eligible for next higher/M.A. examination of the year.
11. Incomplete Admission form without Attestation, Complete/Latest Information will automatically stand cancelled.
12. Candidate, who pass at least 50% paper of PG Courses will be allowed to appear in Supplementary Examination.
13. Candidate who got finalized in their improvement result are not allowed to appear again for improvement in such case their result will not be declared even if they appear.